

CONSENT TO TREATMENT

- I have been given an opportunity to ask questions about this document.
- I consent to the terms and obligations described above.
- I agree to be fully responsible for the payment of fees for the services provided.

Signature Date

MINOR CHILD

I/WE* consent that (name of child)

_____ may be
treated as a client by the Counseling & Wellness
Center.

Signature Date

Signature Date

Signature of Teen (12 or older) Date

*Both parents must sign if court order
requires joint or shared decision-making.

Please carefully and sign.
Return to staff.
This will be kept in your file.

Stephen Givens, MA, LPC, NCC

Owner/Counselor – WV #2168

Pat Amos, APRN, BC

Psychiatric Clinical Nurse Specialist

LeAnn Bates, MEd, LPC

Counselor – WV LPC #1954

Gary L. Battin, M.A., LPC

School Psychologist – WV LPC #208

Mollie Haught, M.A., LPC

Counselor – WV LPC #1774

Christina Hill, M.A., LPC

Counselor – WV LPC #2135

Marla Hull, MS, LPC, NCC

Counselor – WV LPC #1942

Priscilla Leavitt, PhD

Psychologist – WV Psych. #144, Counselor – WV LPC #54

Nicole Martin, MA, LPC, AADC, NCC

Counselor – WV LPC #2069

Christine Parker, MA

Provisionally Licensed Marriage & Family Therapist
WV PLMFT #8

Meagan Powers, MS, LPC

Counselor – WV LPC #2117

Kim Rittenhouse, PMHNP-BC

Psychiatric Mental Health Nurse Practitioner

Rick Stanley, MEd, LPC, NCC

Counselor – WV LPC #948

Greg Syner, M.A., LPC

Counselor – WV LPC #1252

Joanne Vrabel, PhD

Psychologist – WV Psych. #513

Dissatisfied with Our Services?

If you are having a difficulty with our services, we encourage you to call our Director, Stephen Givens, to see how we may assist in resolving the difficulty.

West Virginia Board of Examiners of Psychologists

304.558.3040 | PO Box 3955 Charleston WV 25339

WV Board of Examiners in Counseling

304.558.5494 | 815 Quarrier Street Suite 212, Charleston WV 25301

West Virginia Board of Medicine

304.558.2921 | 101 Dee Drive Suite 103, Charleston WV 25311

WV Board of Examiners for Registered Professional Nurses

304.558.3596 | 101 Dee Drive Suite 103, Charleston WV 25311



Healing. Growing. Relating. Living.

Please read carefully and sign.
Return to staff.
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The Counseling & Wellness Center
936 Market Street
Parkersburg, WV 26101

Tel 304.422.7300
Fax 304.428.3719

www.counselingandwellnesscenter.com

SESSIONS

Psychotherapy sessions are generally 50 minutes long and usually scheduled once a week.

It is important to be on time for appointments. **If you are 10 minutes or later for a Medical Appointment, your appointment may be rescheduled at the discretion of nursing staff.**

AFTER HOURS

A therapist is available for NON-EMERGENCY calls at 304.420.1763.

For ALL EMERGENCIES call 911, or go to the closest emergency room for all emergencies.

FEES

Medical Appointment	\$320 Intake Med check fees vary
Therapy Appointment	\$185.25 Intake \$163 therapy sessions

Late Cancellation/No Show Fee

Except in case of emergency, appointments missed or cancelled with less than 24 hours' notice will be charged a \$50.00 fee, which is NOT billable to insurance. Should you need to cancel an appointment, a 24-hour answering service is available 7 days a week to take your calls.

CONFIDENTIALITY

Confidentiality is one of the most important elements of psychotherapy and one of your most important rights. Within certain legally defined limitations, any information revealed by you or learned about you from another source during the course of our work together will be kept strictly confidential, and will not be revealed to any other person or agency without your written permission. However, since this policy does have some exceptions, please read **BOTH** our **HIPAA Privacy Practices** and the following information carefully.

As you know, your health insurance company may help cover the cost of our services. In order for claims to be processed insurance companies require that we provide them with certain information, including a clinical diagnosis (some may require your treatment plan). Many



times this is done via the computer. All insurance companies claim to keep such information confidential, but once it is in their hands we have no control over what they do with it or who may see it. If you are concerned about this, you may want to check with your insurance company before authorizing us to bill them.

You have the option of paying us directly, rather than using your insurance company and creating a record outside of this office.

If you are under 18, you should know that, in most cases, your parents can examine your records without your permission. However, we can refuse to allow such an examination unless court ordered.

There are certain situations in which we may be required by law to reveal information obtained during psychotherapy to other persons or agencies without permission.

- If, in our professional judgment, you threatened grave bodily harm to yourself or another person
- If we have reason to believe that a child or elder is being abused or neglected
- If we are court ordered to do so

In an effort to provide the highest quality care possible, all of our therapists engage in professional consultation. Your identity will not be revealed.



COORDINATION OF CARE

In order to coordinate your healthcare, it is typical for professionals working at The Center to discuss the care of clients they share within the appropriate treatment boundaries.

It is also typical to contact your Primary Care Physician or Psychiatrist to inform them that you are a client of Counseling & Wellness Center.

Further disclosure to your doctor or any other party require separate releases by you.

PAYMENT POLICY

Payment of deductibles, co-payments, co-insurance, and self-pay amounts are due at the time of service.

As a courtesy to you we will file your primary and secondary insurance.

- In divorce situations, the parent bringing the child to the Counseling & Wellness Center for care will be responsible for all charges during treatment.
- For any unpaid balance, we will first send a letter requesting payment or call to discuss payment options. We reserve the right to use a collection agency. No clinical information is given to collection agencies.

www.counselingandwellnesscenter.com